



## **Marcola School District**

### **Title: Student Support Specialist (K-12)**

#### **Duties of the Student Support Specialist Include but are not limited to:**

- Support at-risk students with academic, social and behavioral needs.  
Supports will include working with students individually, in small groups, and within the classroom.
- Work in collaboration with teachers and other building staff to plan and implement supports for the identified at-risk students.
- Work closely with the administrative team to create, implement, and follow through with supports for identified students.
- Communicate with parents/guardians of identified at-risk students on a regular basis.
- Support school-wide implementation of Positive Behavior Supports including Check In-Check-out, Positive Behavior Support Plans, and Collaborative Problem Solving
- Work with outside agencies as appropriate to support individual student needs.
- Attend School Intervention and Collaborative Teacher Team Meetings as scheduled.
- Attend Parent Meetings with school personnel as scheduled.
- Effectively communicating with students, staff and parents.
- Use data to prepare schedules and coordinate interventions.
- Maintain Documentation

#### **Required Qualifications:**

- A Positive, Relationship - Focused Attitude with a high energy level
- Strong Communication Skills
- A Caring and Engaging Personality
- The ability to implement interventions to support academic needs in reading and math.
- A willingness to be trained in the areas necessary to support at-risk students. These may include: ○ CPS ○ MTSS ○ FBA/PBSP

#### **Preferred Qualifications:**

- A Bachelor's Degree in Education/Counseling or relevant area.
- Prior Experience working with school-aged youth
- Computer Skills



**Terms of Employment:**

Temporary Position for the 2018-19 school year, Full-time 30-40 per week \*( some flexibility)  
The position could be available for 19-20 school year dependent upon funding.

**Compensation:** (\$15.00-\$20.00 per hour based upon experience)

**Employer Website:** [www.marcola.k12.or.us](http://www.marcola.k12.or.us)

EEO and ADA Information

Marcola School District is an affirmative action/equal opportunity institution. The district does not discriminate in employment, treatment in, admissions to, or access to its programs, activities, and services on the basis of race, color, age, sex, national origin, disability, or otherwise prescribed by applicable state and federal laws and regulations. Marcola School District will provide reasonable accommodations for the known disabilities of all applicants upon request and with appropriate advance notice.

Terms of Employment

Salary to be determined by the Board of Directors. Work schedules to be determined by the Superintendent or designee and will be based on the operational needs of the district.

Send resume and cover letter to Marcola School District Attn: Adrienne DAddabbo 38300 Wendling Road Marcola OR 97454. You can also email documents to [adaddabbo@marcola.k12.or.us](mailto:adaddabbo@marcola.k12.or.us)

Internal applicants please send a Letter of Intent to: Adrienne DAddabbo – [adaddabbo@marcola.k12.or.us](mailto:adaddabbo@marcola.k12.or.us) or Bill Watkins – [bwatkins@marcola.k12.or.us](mailto:bwatkins@marcola.k12.or.us).

Application Requirements

- Cover Letter
- Professional Resume
- Completed Application

***Marcola School District is an Equal Opportunity Educator and Employer***